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*ID Card Production*

No: 2016/ 493/UB/LIB/DVC/RCB

10 OCT 2016

**MEMORANDUM**


**FROM:** The Deputy Vice-Chancellor/RCB

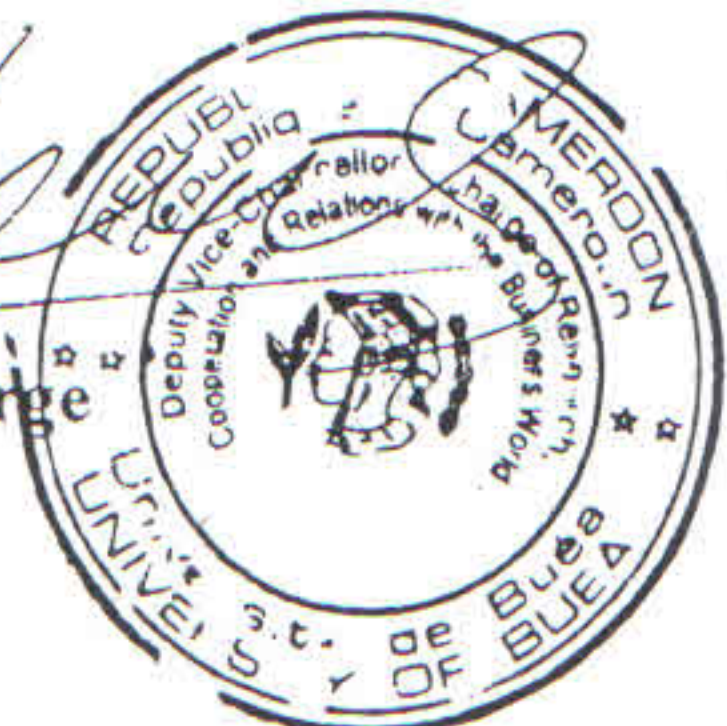
**TO:** Heads of Establishments

**Subject: Production of Professional ID Cards for Staff**

We are writing to inform the Heads of Establishment that we shall resume the production of professional ID Cards for staff of the University of Buea beginning with the Heads of Department, Heads of Division, Chiefs of Service and Academic Staff after which, the next level of staff will be indicated. The above listed categories of staff will be expected to do their ID Cards between 10 to 28 October 2016 and there will be no extension of this period.

It is worth noting that those for the university authority notably, Deans, Directors and Vice-Deans had been done. We will be grateful if you can inform your staff on this. Staff will be required to present themselves at the Library for this exercise. Staff are also informed that those who are students and will need to get a professional card will need to forfeit their student ID card, and in this case they are expected to come along with their student ID card.

  
**Prof. Fonkeng Epah George**  
Deputy Vice-Chancellor/RCB



- Cc:
- VC
  - DVCs
  - REG
  - Deans and Directors