

ORDER N° 17/00561 /MINESUP OF 06 SEPT 2017

To launch the Competitive Common Entrance Examination for the recruitment of Student Teachers into **Year Three of the First Cycle** of the Higher Technical Teachers' Training College (HTTTC) of the University of Buea in Kumba, for the 2017/2018 academic year.

THE MINISTER OF HIGHER EDUCATION,

Mindful of the Constitution;
 Mindful of Law n° 005 of 16th April 2001 bearing on the orientation of Higher Education;
 Mindful of Decree n° 93/026 of 19th January 1993 to create Universities;
 Mindful of Decree n° 93/027 of 19th January 1993 fixing common dispositions in State Universities, modified and supplemented by Decree n° 2005/342 of 10th September 2005;
 Mindful of Decree n° 2011/408 of 09th December 2011 to organize the Government;
 Mindful of Decree n° 2011/410 of 09th December 2011 to appoint members of Government;
 Mindful of Decree n° 2012/433 of 1st October 2012 to organize the Ministry of Higher Education;
 Mindful of Decree n° 93/034 of 19th January 1993 on the administrative organization of the University of Buea;
 Mindful of Decree n° 2012/333 of 29th June 2012 appointing the Vice-Chancellor and Rectors of some State Universities;
 Mindful of Decree n° 2014/090 of 7th March 2014 to create the Higher Technical Teachers' Training College Kumba, of the University of Buea;
 Mindful of Decision n° 004/CAB/PM of 10th February 2000 on admission into national training institutions and on recruitment into the civil service;
 Mindful of Order N°17-00056/MINESUP/SG/DAUQ/SDEAC/SE of 25th January 2017 Fixing the calendar of competitive entrance examinations into institutions of State Universities for 2017/2018 academic year;

ORDERS AS FOLLOWS:

Article 1 A competitive common entrance examination for the recruitment of student-teachers into Year Three of the First Cycle of the Higher Technical Teachers' Training College (HTTTC) of the University of Buea in Kumba, has been launched for the 2017/2018 academic year in the following departments and options:

Department	Option	Number of places
Civil Engineering and Forestry Techniques	Building Construction	5
	Woodwork	5
Electrical and Power Engineering	Electrotechnics	5
Mechanical Engineering	Mechanical Manufacturing	5
Social Economy and Family Management	Fashion Clothing and Textiles	5
	Home Economics	5
Computer Sciences	Information Technology	5
Administrative Techniques	Information Management and Communication (IMC)	5
Management Sciences	Accountancy	5
Tourism and Hospitality Management	Tourism	5
TOTAL		50

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ARTICLE 2: Admission into the Third Year of the First Cycle of HTTTC for 2017/2018 is launched with the following conditions.

AGE LIMIT

Admission into the third year of the HTTTC is open to Cameroonians of both sexes and of not more than thirty one (31) years old on 1st January 2017;

Civil servants are not concerned by the age limit.

REQUIRED CERTIFICATES

Candidates must be holders of the following certificates:

- a) BTS, HPD, DUT or HND delivered by the Minister of Higher Education, for the following options: Building and Public works, Topography, Woodwork, Electronics, Electrotechnics, Air Conditioning and Refrigeration, Mechanical Design, Mechanical Manufacturing, Automobile Mechanics, Fashion Clothing and Textile, Home Economics, Fundamental Computer Sciences, Information Management and Communication, Accountancy, Management, Marketing, Economics. Holders of the DUT must also hold the Baccalaureat, the Brevet de Technicien or the GCE Advanced Level in their speciality.
- b) For admission into Information Management and Communication exclusively: Bachelor Degree in Letters, Law, or any equivalent certificate recognised by the Minister of Higher Education.
- c) For Management Sciences: Bachelor Degree in Management, Economic Sciences or any equivalent certificate recognised by the Minister of Higher Education.
- d) For Electrical Engineering:
Bachelor Degree in Physics, Electronics/Electrotechnics/Automatism (EEA), or any equivalent certificate recognised by the Minister of Higher Education.

ARTICLE 3: The entrance is opened only to holders of the required diplomas at the time of publication.

ARTICLE 4: APPLICATION FILES

Applications for the Competitive Entrance Examinations which must be received at HTTTC Bambili or any Regional Delegation of Secondary Education not later than October 07, 2017, must follow the following procedure:

- An online registration form to be filled at the web address <http://www.ensetkumba.net/registration> in order to obtain an acceptance slip to be signed by an official at the reception centre and a confirmation letter of online registration; Please ensure download of confirmation letter and acceptance slip;
- Present yourself to any Express Union agency for payment;
- There, present your confirmation letter and communicate the Registration ID found on your letter to proceed with payment of examination fee;
- Collect your receipt upon payment of twenty thousand (20,000) FCFA

The application file shall comprise the following documents:

1. Confirmation letter of online registration;
2. Transcripts of levels I, II and/or III of the valid qualification mentioned in Article 2 above, signed or certified where the originals were issued;
3. A certified true copy of the birth certificate of less than three (3) months old;
4. A certified true copy of any of the required certificates;

Candidates who are holders of Baccalaureate or GCE A/L shall add a certified true copy of Probatoire or Ordinary Level;

As concerns the following certificates: HND, HPD, BTS, DSEP issued by the Minister of Higher Education, BT, DUT, Bachelor Degree, or equivalent recognised by the Minister of Higher education, add the transcripts obtained from the Students' Affairs Office of the University Institution concerned, as well as the certified true copies of Baccalaureate and of Probatoire, or the GCE A/L and the GCE O/L.



5. A medical certificate of less than three (3) months old, delivered by a medical Doctor of the Public Service, attesting the candidate's fitness to be a teacher according to the rules and regulations in force;
6. A certificate of non-conviction of less than three (3) months old;
7. Two (2) 4x4 passport size pictures of the candidate;
8. A receipt upon payment of twenty thousand (20,000) FCFA at any EXPRESS UNION agency; No other form of payment shall be accepted;
9. A stamped, self-addressed envelope of size A4;
10. A document showing that the equivalence has been formally granted for any foreign certificate contained in the candidate's file.

ARTICLE 5: The registration fees for the competitive entrance examination are not refundable.

ARTICLE 6: PRIVATE CANDIDATES AND FOREIGNERS

- 1) Applicants who fulfil the requirements stipulated by the rules and regulations in force, who are sponsored by a private institution or corporation and who will be trained for private education, may be admitted with a private status in accordance with the number or places available.
- 2) Within the limit of available places, foreign applicants who fulfil the requirements stipulated by the rules and regulations in force may also be admitted after the study of their files.

Article 7 Complete files should be submitted to HTTTC Kumba, the University of Buea or the Regional Delegations of Secondary Education, latest 07th October 2017.

Article 8 (1) The examination shall comprise:

- a. Two written papers (70% of the total assessment);
- b. Study of files (30% of the total assessment);

Article 9 The written examination will take place on **28 October 2017 at 2 p.m.** in the following examination centers: Bafoussam, Bambili, Buea, Douala, Ngaoundere, Yaounde and Kumba.

Article 10 The written examinations will be in the departments and options listed below:

Department	Option	Major 1.5 hrs	Minor 1.5 hrs
Civil Engineering and Forestry Techniques	Building Construction	Applied Mechanics for F4	General knowledge
	Wood Works		
Electrical and Power Engineering	Electrotechnics	Electrotechnics	General Knowledge
Mechanical Engineering	Mechanical Manufacturing	Applied Mechanics for F1	General Knowledge
Social Economy and Family Management	Fashion Clothing & Textiles	Project in Fashion, Clothing & Textile	General knowledge
	Home Economics	Home Economics	
Computer Sciences	Information Technology	General Maths	General Knowledge



Administrative Techniques	Information Management and Communication (IMC)	Case Study	General Knowledge
Management Sciences	Accountancy	Accountancy	General knowledge
Tourism and Hospitality Management	Tourism	Tourism	General Knowledge

The syllabi of the competitive entrance examination in each option are the same as in the first two years of the undergraduate degree program.

Article 11 Written examinations are scored on 20 points. Any score below 05 points is eliminatory.

Article 12 The study of candidates' files will be based on:

- the candidate's age;
- the number of years spent in Secondary Education;
- Transcripts of Probatoire, GCE O/L and that of Baccalaureate or GCE A/L.

The final results shall be published by the Minister of Higher Education after deliberations by the jury.

Article 13 The composition of the jury mentioned in Article 11 will be the prerogative of the Minister of Higher Education.

Article 14 The Vice-Chancellor of the University of Buea, the Director of University Accreditations and Quality and the Director of the Higher Technical Teachers' Training College (H.T.T.T.C) of the University of Buea in Kumba, each in his/her own sphere, are responsible for the implementation of this order which shall be registered and published in English and French wherever necessary.



Yaoundé, on the _____

Jacques FAME NDONGO,
MINISTER OF HIGHER EDUCATION